

**CITY OF LODI  
INFORMAL INFORMATIONAL MEETING  
"SHIRTSLEEVE" SESSION  
CARNEGIE FORUM, 305 WEST PINE STREET  
TUESDAY, JUNE 5, 2001**

An Informal Informational Meeting ("Shirtsleeve" Session) of the Lodi City Council was held Tuesday, June 5, 2001 commencing at 7:00 a.m.

**A. ROLL CALL**

Present: Council Members – Hitchcock, Howard, Land and Mayor Nakanishi

Absent: Council Members – Pennino

Also Present: City Manager Flynn, City Attorney Hays, and Deputy City Clerk Perrin

**B. CITY COUNCIL CALENDAR UPDATE**

Deputy City Clerk Perrin reviewed the weekly calendar (filed).

**C. TOPIC(S)**

**C-1 "Review of proposed 2001/03 Financial Plan and Budget"**

Deputy City Manager Keeter reported that the City Council to date has reviewed the fiscal goals and policies, departmental accomplishments, future and current City projects, the revenue assumptions, and the significant expenditure and capital improvement requests for each department. In addition, the City Council conducted a Special Town Hall meeting regarding the budget, and discussions will now take place on the operating portion of the budget, which are the day-to-day operating costs that departments anticipate for the budget years. The Council will review the fund balances at the next Shirtsleeve Session, and it is anticipated that the budget will be presented for Council approval at the June 20 regular City Council meeting.

Ms. Keeter reviewed the 2001-03 Financial Plan and Summary (filed), highlighting the significant changes in the 2001/02 and 2002/03 recommended budget amounts, as follows. It was noted that within the 100 Series (Personnel Services) all of the medical, dental, vision, and chiropractic amounts have been removed from each department's budget and added as one lump sum in Human Resource's budget.

- **City Clerk Administration.** The 100 Series in budget year 2002/03 includes funds for a full-time administrative clerk position.
- **Special Payments – Administration.** The 300 Series (Supplies, Materials & Services) includes a significant expenditure request for LAFCO, which was previously submitted to the City Council.

Council Member Land reported that LAFCO's fee may end up being a bit higher, because the special districts have opted not to participate. City Manager Flynn responded that he has not yet received any information regarding this. Council Member Land indicated that LAFCO will be meeting regarding this subject on June 15, and he would get additional information to the City Manager.

- **Community Promotions.** The 600 Series (Special Payments) includes a significant expenditure request for the Downtown Lodi Business Partnership (DLBP). It was noted that this account also includes the contributions to the Lodi Conference and Visitors Bureau (LCVB) and the regular contribution to the Chamber of Commerce for fireworks and billboard advertisement.
- **City-wide Postage.** The 200 Series (Utilities & Communication) has increased because the funds for postage have moved from each individual department into one City-wide account.

- **Information Systems (IS).** In the 300 Series, funds have been moved from data processing into IS as one point of coordination for training and education. Additionally, there is an increase in data processing in the 300 Series, because of ORCOM and JDEdwards, which includes AS/400 support and computer lease.
- **Finance Administration.** The 100 Series has decreased because of the departmental reorganization, which shifted one individual from administration into the revenue section.
- **Finance Accounting.** In the second budget year, the 100 Series includes a significant expenditure request for a full-time accounting position and the conversion of two part-time contract employees to full time. In the 300 Series, the KPMG expenditure, which was experienced City-wide, falls under the accounting section.
- **Finance Revenue Division.** In the 100 Series, the reorganization of the position from administration into revenue explains the increase. In addition, a Customer Service Representative was approved mid-budget cycle and is now incorporated into the budget. In the 300 Series, there is an increase due to the bank service charges associated with the payment of utility bills via credit card.
- **Finance Field Services.** The increase in the 100 Series is due to departmental reclassifications.

Council Member Land asked if the City would be assuming collection of revenues for the DLBP and whether it would be a significant expenditure to the City.

City Manager Flynn responded in the affirmative and noted that no additional staff would be needed.

- **City Attorney.** The 100 Series has decreased due to the removal of the medical, dental, vision, and chiropractic expenses.
- **Human Resources.** The 300 Series includes the significant expenditure request for a reorganization study of the department and an increase in advertisements for employee recruitment and for fingerprinting services.
- **Risk Management.** The 100 Series includes an increase due to the reorganization and shift in an employee from administration to risk management. The 300 Series includes the significant expenditure request for the Injury Illness Prevention and Back Injury Programs.
- **Community Improvement.** The 100 Series includes a significant expenditure request for a Code Enforcement Officer.
- **Repair and Demolition.** The 300 Series includes funds for demolition services.
- **Building Inspection.** The 300 Series includes increased contract services for inspectors because of the high activity level in permits for mainly residential housing. This fund was increased to meet the demand.
- **Police Department – Animal Services.** The increase in the 100 Series is a result of the mid-year budget adjustment that added a full-time Animal Services Officer.
- **Police Department – Administration.** The 100 Series increased significantly because of the reorganization that moved positions from the detective division into administration. This also includes a significant expenditure for part-time officers. There was a minor decrease in the 300 Series due to computer and radio maintenance and support for other technology. It was noted that staff is looking into radio maintenance contracts for all departments.
- **Fire Administration.** The increase in the 200 Series is because the funds for pagers are now included in another area.
- **Emergency Services.** The 100 Series includes a significant expenditure request for two Firefighters and one Battalion Chief in year one and for three Firefighters in year two.

- **Public Works – City-wide Utilities.** The 200 Series is reflective of what is happening with utilities, including electric, sewer and water, and refuse collection.
- **Public Works Administration.** The 300 Series includes a significant expenditure request for solid waste contract services.
- **Public Works General Engineering.** The 100 Series includes the significant expenditure request for an Engineering Technician. The increase in the 300 Series is reflective of what is happening with plan check services.
- **Public Works Facilities Maintenance.** In year one a significant expenditure request is included for a Facilities Supervisor in the 100 Series. The 300 Series has increased because the janitorial and landscaping services have increased with the addition of the train depot and the mid-year addition of Fire Station #4.
- **Public Works Streets Administration.** The 100 Series increased due to the mid-budget cycle reorganization and hiring of a Streets Contract Administrator at the Municipal Service Center and clerical reclassifications.
- **Public Works Street Cleaning.** The 100 Series includes the downtown labor, and in the 300 Series, a significant expenditure request is included for street sweeping and landscape maintenance to cover six months, which will increase in year two as construction downtown is completed.
- **Recreation Administration.** In the 100 Series, the number increased because of the reorganization of one clerical position from parks to the recreation division. The 300 Series increased because of department brochures and the Grape Pavilion master lease for the rental of facilities for recreation programs and other activities. The remainder of recreation's budget was fairly flatlined.
- **Parks Administration.** The 100 Series was decreased because of the shift of a clerical position into recreation. This Series also includes a significant expenditure request (filed) for \$15,000 for the hiring of a part-time Docent Coordinator/Naturalist at Lodi Lake. The Docent would be responsible for recruiting and training volunteer Docents, scheduling guest speakers for required meetings, soliciting interest for programs from community groups and schools, and coordinating and interpreting nature area tours and Discovery Center exhibits at the lake.
- **Parks – Sports Facilities Maintenance.** This account includes the conversion of two part-time contract employees to full-time status.
- **Parks – Lodi Lake Park.** The 100 Series in the first year includes the part-time laborer position to handle the Maxicom irrigation system. There is also an increase in the 300 Series for grass, seed, and chemicals since the lake and its features have expanded.
- **Park Programs.** The 300 Series, which included donations acquired by former Parks Superintendent Dwight Dauber, has decreased as the funds have been exhausted.
- **Library Administration.** Year one includes a significant expenditure request for extending the hours on Sunday and includes a part-time Reference Librarian. The increase in the 500 Series (Equipment, Land & Structures) is for the digital copier request.
- **Community Center – Youth Commission.** The 300 Series increased to cover general supplies and materials for the commission, as it has increased its activities within the community by offering awards and holding more events and conferences.
- **Arts Specialty Classes.** The increase in the 300 Series is for the cost of instructors, which is revenue-neutral, as it also brings in money from the fees.
- **Lodi Arts Commission Grants.** The 600 Series includes an increase in the arts grants.
- **Hutchins Street Square Pool.** The 100 Series includes part-time hours for the swim programs at the Square.

*Continued June 5, 2001*

- **Community Center Administration.** The 200 Series has risen due to increased postage for the mailers that Hutchins Street Square sends out on its many events.
- **Performing Arts Center.** The 100 Series incorporates the significant expenditure request for a Stage Tech Manager.
- **Special Revenue.** It was noted that the Community Development Department total should be on the same line as the dollar amount for Community Development Block Grant (CDBG) funds.
- **Public Works Department – Dial-A-Ride Transit.** The 100 Series in this account, as well as the GrapeLine Fixed Route System account, has a zero balance as the funds were taken out and moved under Transit Administration. This was done for better accounting purposes. The 300 Series increased in anticipation of contract services and the contract with the operators.
- **Public Works Sewer Administration.** The 100 Series includes the request for a two-year contract employee for management analyst-type services.
- **Storm System Maintenance.** The 600 Series includes a significant expenditure request for the National Pollutant Discharge Elimination System (NPDES) permit services. This may, however, move from the 600 Series back to the 300 Series, because the funds are actually to hire someone to handle the permit services; however, the bottom-line number will stay the same.
- **Water Administration.** The 100 Series increased because half of the engineer's salary was added to this account, with the other half still being charged to Water/Wastewater.
- **Water Distribution.** The numbers in the 300 Series fluctuate from year to year as the work depends on the residential program's cyclical trend.
- **Electric Utility Construction & Maintenance – Supervision.** The 100 Series includes a significant expenditure request for line crew and contract services, and year two increases because of the apprenticeship program.
- **Electrical Services.** The 300 Series reflects a significant expenditure request for professional services in addition to the regular expenses.
- **Electric Engineering & Operating Supervision.** The 100 Series includes a significant expenditure request for a temporary AutoCAD operator, and the 500 Series includes a request for office furniture replacement.
- **Bulk Power Purchase.** This account was estimated by Electric Utility Director Vallow and the City's consultant Boris Prokop with Borismetrics. Not knowing what the energy situation will be for the following year, the same amount was estimated.
- **System Maintenance – Overhead.** The 100 Series includes contract employee salaries.
- **Substation Maintenance.** The 300 Series includes the significant expenditure request for painting the substations.
- **Internal Service – Human Resources.** It was noted that Human Resources has seen an increase in the General Liability account, along with the increase in Other Insurance, due to the addition of the medical, dental, vision, and chiropractic expenses for all departments.

Council Member Hitchcock questioned if the estimates for general liability and workers compensation were based on a new actuarial study.

City Manager Flynn responded that Senior Management Analyst Kirk Evans and the City Attorney's Office made the estimates by looking at the City's history, what lawsuits are on the horizon, and at an actuarial study. The account, however, represents more than what the City expects the costs to be.

In response to Council Member Hitchcock regarding what large settlements the City might be anticipating, City Attorney Hays indicated that there are a number of Police Department issues, some of which are in Federal court, the Quenzer case, and possible litigation regarding a recent police chase.

Council Member Hitchcock asked why the City decided to separate out the departments' mailings and postage, yet Hutchins Street Square's is separate.

Accounting Manager Ruby Paiste responded that this covers mostly the mailing of utility bills, which accounts for 90% of the cost. Finance recently contracted out the mail services to Pre-Sort, and the funds were put under one account to make it easier. The funds represent mainly small or specialty mailings under each individual department. Ms. Paiste indicated that every department sends the mail to Finance for processing, and the reason that Hutchins Street Square has money in its account is that it handles its own specialty mailings for events.

Community Center Director Charlene Lange clarified that Hutchins Street Square handles all of its mail processing. Council Member Hitchcock suggested that staff look into Pre-Sort handling Hutchins Street Square's mail processing as well.

In response to questions by Mayor Nakanishi and Council Member Hitchcock, Deputy City Manager Keeter responded that the 9% increase is for the entire budget, which includes the bulk power purchase and the capital and enterprise funds. In response to Mayor Nakanishi, Ms. Keeter stated that at the next Shirtsleeve Session, staff would break the figures and percentages down by department and fund so that Council can see the comparisons.

City Manager Flynn added that this is just a listing and detail of the line items for the expenses in all funds. The numbers will then be entered appropriately into the budget for the whole picture.

Council Member Hitchcock stated that Alex Burnett with PFM recommended that the City hold its expenses at only a 3.5% increase in order to fund the public safety building.

City Manager Flynn explained that the recommendation was for the general fund and the 9% increase includes all of the funds (general, capital and enterprise funds).

Deputy City Manager Keeter added that the general fund revenue projections are coming in much stronger, and the City will actually see close to a 9% increase.

In reply to Mayor Nakanishi, Deputy City Manager Keeter explained that the budget is balanced, and staff is still making adjustments as changes come in and looking at fund balances, reserves, etc. and are striving for a 15% reserve.

Mayor Nakanishi stated that he would like to see the budget in its entirety to get a global view of the overall situation.

City Manager Flynn explained that government funds come in from many different sources that are earmarked for specific issues. The funds may come in during one budget year, but aren't expended until the following budget year. At the next Shirtsleeve Session, staff will match the revenues and expenditures.

**D. COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS**

None.

**E. ADJOURNMENT**

No action was taken by the City Council. The meeting was adjourned at approximately 8:14 a.m.

ATTEST:

Jennifer M. Perrin  
Deputy City Clerk

## Mayor's & Council Member's Weekly Calendar

### WEEK OF JUNE 19, 2001

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Tuesday, June 19, 2001

- 7:00 a.m.            Shirtsleeve Session  
                         1.    Review of proposed 2001-03 Financial Plan and Budget
- 5:30 p.m.            Nakanishi. Grand Opening of Prime Shine Express (5:30 - 6:30 p.m. at the car wash site and 6:30 - 8:00 p.m. at Wine & Roses Country Inn).
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Wednesday, June 20, 2001

- 7:00 p.m.            City Council meeting.  
                         3 Closed Sessions (Note: 5:30 p.m.)  
                         6 Presentations  
                         23 Consent Calendar items  
                         No Public Hearings  
                         4 Regular Calendar items  
                         2 Ordinances
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Thursday, June 21, 2001

- 5:30 - 7:30 p.m. Chamber Business "After Hours" Mixer at J & D Auto Body, 400A N. Cluff Avenue.
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Friday, June 22, 2001

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Saturday, June 23, 2001

- 9:00 - Noon        Safe Kid's Day, Blakely Park. Featured instructions/activities include: water safety; bicycle education; child CPR; fire, fireworks, electrical, animal and pedestrian safety; nutrition; CrimeStoppers; and Lodi Police Canine, Equestrian and Motor units.
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Sunday, June 24, 2001

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Monday, June 25, 2001

- 1:00 p.m.            Nakanishi. Lodi Chapter #2533 AARP's 25<sup>th</sup> Anniversary luncheon, Loel Center. Mayor to give welcome to the group.
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2001-03 FINANCIAL PLAN AND SUMMARY

Expenditures by Activity

	1999-2000	2000-01	2001-02	2002-03
	Actual	Revised Budget	Recommended Budget	Proposed Budget
<b>GOVERNMENT GENERAL</b>				
<b>City Clerk</b>				
100101 City Clerk Administration				
100 Personnel Services	110,324	169,875	173,120	200,495
200 Utilities & Communication	4,354	5,175	3,750	3,750
300 Supplies, Materials & Services	102,689	50,495	59,340	53,590
500 Equipment, Land & Structures	880	2,000		
Total	218,247	227,545	236,210	257,835
100102 Election				
100 Personnel Services	971	2,000		
200 Utilities & Communication		500	200	200
300 Supplies, Materials & Services	3,486	22,900	1,100	19,900
Total	4,457	25,400	1,300	20,100
100120 City Council Protocol				
100 Personnel Services				
200 Utilities & Communication				
300 Supplies, Materials & Services	14,696	22,000	22,000	22,000
Total	14,696	22,000	22,000	22,000
100103 Council				
100 Personnel Services	61,701	62,715	32,535	32,535
200 Utilities & Communication	1,001	1,100	1,340	1,340
300 Supplies, Materials & Services	4,031	5,275	5,275	5,275
Total	66,733	69,090	39,150	39,150
100117 Council /Nakanishi				
200 Utilities & Communication				
300 Supplies, Materials & Services	1,504	8,496	5,000	5,000
Total	1,504	8,496	5,000	5,000
100116 Council /Hitchcock				
200 Utilities & Communication				
300 Supplies, Materials & Services	6,146	3,854	5,000	5,000
Total	6,146	3,854	5,000	5,000
100109 Council/Mann				
200 Utilities & Communication				
300 Supplies, Materials & Services	3,899	5,715		
Total	3,899	5,715		
100111 Council/Howard				
200 Utilities & Communication				
300 Supplies, Materials & Services			5,000	5,000
Total			5,000	5,000
100112 Council/Pennino				
200 Utilities & Communication				
300 Supplies, Materials & Services	4,091	5,909	5,000	5,000
Total	4,091	5,909	5,000	5,000
010.0-001-15 Employee recognition				
600				
100114 Council/Land				
200 Utilities & Communication				
300 Supplies, Materials & Services	4,089	5,911	5,000	5,000
Total	4,089	5,911	5,000	5,000
<b>Total City Clerk</b>	<b>323,862</b>	<b>373,920</b>	<b>323,660</b>	<b>364,085</b>
<b>Non Departmental</b>				
100204 Sister City				
100 Personnel Services				
200 Utilities & Communication	57			
300 Supplies, Materials & Services	1,221	2,000	2,000	2,000
Total	1,278	2,000	2,000	2,000
100205 Special Payments-Administration				
300 Supplies, Materials & Services	150,581	147,515	176,560	176,560
600 Special Payments	99,228	100,000	115,000	115,000
Total	249,809	247,515	291,560	291,560

2001-03 FINANCIAL PLAN AND SUMMARY

Expenditures by Activity

	1999-2000	2000-01	2001-02	2002-03
	Actual	Revised Budget	Recommended Budget	Proposed Budget
100206 Community Promotion				
100 Personnel Services	66,024	64,890	68,335	70,020
200 Utilities & Communication	688	750	1,500	1,500
300 Supplies, Materials & Services	16,509	19,192	13,300	13,300
600 Special Payments	145,008	237,300	262,420	262,420
Total	228,229	322,132	345,555	347,240
100241 Non-Departmental Services				
100 Personnel Services			15,000	15,000
200 Utilities & Communication				
300 Supplies, Materials & Services	8,093	15,766	27,155	31,155
Total	8,093	15,766	42,155	46,155
100242 Telephone Charges				
200 Utilities & Communication	138,234	115,000	140,000	140,000
300 Supplies, Materials & Services	34,525	42,038	35,000	35,000
500 Equipment , Land & Structures				
Total	172,759	157,038	175,000	175,000
City Wide Postage				
200 Utilities & Communication		142,905	190,000	190,000
300 Supplies, Materials & Services				
500 Equipment , Land & Structures				
Total		142,905	190,000	190,000
City Manager				
100401 City Manager - Administration				
100 Personnel Services	322,521	343,590	373,935	380,410
200 Utilities & Communication	2,281	5,280	4,500	4,500
300 Supplies, Materials & Services	23,723	25,098	34,500	34,500
500 Equipment , Land & Structures	5,281			
Total	353,806	373,968	412,935	419,410
100411 Information Systems				
100 Personnel Services	192,952	221,560	257,090	263,500
200 Utilities & Communication	17,735	1,885	28,290	28,290
300 Supplies, Materials & Services	50,763	62,217	77,760	77,760
500 Equipment , Land & Structures	3,290	2,100		
Total	264,740	287,762	363,140	369,550
100412 Data Processing				
100 Personnel Services	243,690	257,245	233,430	239,715
200 Utilities & Communication	156	100	100	100
300 Supplies, Materials & Services	169,797	172,585	232,185	232,185
500 Equipment , Land & Structures	5,745		5,645	
Total	419,388	429,930	471,360	472,000
100431 Economic Development				
100 Personnel Services	84,396	89,935	94,895	97,735
200 Utilities & Communication	673	1,095	750	750
300 Supplies, Materials & Services	48,604	39,133	42,880	23,630
500 Equipment , Land & Structures				
600 Special Payments		30,000	30,000	30,000
Total	133,673	160,163	168,525	152,115
111071 Business Retention				
300 Supplies, Materials & Services	30,848	250,000		
600 Special Payments				
Total	30,848	250,000		
112081 Downtown Façade				
300 Supplies, Materials & Services	118,423	117,350	100,000	50,000
600 Special Payments				
Total	118,423	117,350	100,000	50,000
Total	1,981,046	2,506,529	2,562,230	2,515,030

2001-03 FINANCIAL PLAN AND SUMMARY

Expenditures by Activity

	1999-2000	2000-01	2001-02	2002-03
	Actual	Revised Budget	Recommended Budget	Proposed Budget
<b>Finance Department</b>				
100501 Finance Administration				
100 Personnel Services	207,866	219,755	145,490	149,825
200 Utilities & Communication	1,184	1,550	1,200	1,200
300 Supplies, Materials & Services	79,302	51,375	47,675	47,675
500 Equipment, Land & Structures	9,165	5,000		
600 Special Payments	10	50	50	50
Total	297,527	277,730	194,415	198,750
100502 Finance Purchasing				
100 Personnel Services	232,624	249,560	245,455	252,445
200 Utilities & Communication	1,242	1,400	1,400	1,400
300 Supplies, Materials & Services	16,608	26,686	26,685	26,685
Total	250,474	278,646	273,540	280,530
100503 Finance Accounting				
100 Personnel Services	380,099	432,195	435,395	525,945
200 Utilities & Communication	4,919	4,800	800	800
300 Supplies, Materials & Services	37,419	35,160	87,660	50,160
500 Equipment, Land & Structures		4,000		
Total	422,437	476,155	523,855	576,905
100505 Finance Revenue Division				
100 Personnel Services	492,387	549,720	609,435	625,380
200 Utilities & Communication	98,306			
300 Supplies, Materials & Services	68,409	54,899	83,615	83,615
500 Equipment, Land & Structures				
Total	659,102	604,619	693,050	708,995
100507 Finance Field Services				
100 Personnel Services	289,746	315,490	348,365	357,150
200 Utilities & Communication	6,845	7,250	2,600	2,600
300 Supplies, Materials & Services	14,848	21,837	19,275	19,275
500 Equipment, Land & Structures	701			
Total	312,140	344,577	370,240	379,025
<b>Total Finance Department</b>	<b>1,941,680</b>	<b>1,981,727</b>	<b>2,055,100</b>	<b>2,144,205</b>
<b>City Attorney</b>				
100351 Counsel & Legal Advice				
100 Personnel Services	207,592	263,930	250,985	254,675
200 Utilities & Communication	1,258	995	1,550	1,550
300 Supplies, Materials & Services	26,990	39,154	37,385	37,385
500 Equipment, Land & Structures				
600 Special Payments				
Total	235,840	304,079	289,920	293,610
<b>Total City Attorney</b>	<b>235,840</b>	<b>304,079</b>	<b>289,920</b>	<b>293,610</b>
<b>Human Resources</b>				
100402 Human Resources				
100 Personnel Services	244,694	292,630	256,875	244,725
200 Utilities & Communication	5,516	4,655	1,355	1,355
300 Supplies, Materials & Services	93,862	59,705	89,130	80,205
500 Equipment, Land & Structures	3,273	15,440		
Total	347,345	372,430	347,360	326,285
100403 Risk Management				
100 Personnel Services	38,461	54,195	99,825	102,440
200 Utilities & Communication	18		200	200
300 Supplies, Materials & Services	12,682	54,650	72,755	34,505
500 Equipment, Land & Structures			2,000	
Total	51,161	108,845	174,780	137,145
100404 Training-City Wide				
300 Supplies, Materials & Services	10,116	48,675	28,490	28,490
Total	10,116	48,675	28,490	28,490
<b>Total Personnel</b>	<b>408,622</b>	<b>529,950</b>	<b>550,630</b>	<b>491,920</b>
<b>Community Development Department</b>				
100456 Community Improvement				

**2001-03 FINANCIAL PLAN AND SUMMARY**
**Expenditures by Activity**

	1999-2000	2000-01	2001-02	2002-03
	Actual	Revised Budget	Recommended Budget	Proposed Budget
100 Personnel Services	161,152	178,360	297,190	304,475
200 Utilities & Communication	3,017	2,950	2,400	2,400
300 Supplies, Materials & Services	8,524	13,463	11,965	9,965
500 Equipment , Land & Structures	1,621			
Total	174,314	194,773	311,555	316,840
103209 Repair & Demolition				
300 Supplies, Materials & Services	5,149	25,000	75,000	75,000
Total	5,149	25,000	75,000	75,000
100451 Planning - Administration				
100 Personnel Services	360,962	454,700	455,400	466,220
200 Utilities & Communication	1,655	1,250	300	300
300 Supplies, Materials & Services	67,050	73,408	55,590	15,590
500 Equipment , Land & Structures	939	6,000		
600 Special Payments	8			
Total	430,614	535,358	511,290	482,110
100452 Building Inspection				
100 Personnel Services	360,120	407,910	428,750	441,090
200 Utilities & Communication	3,821	5,510	5,510	5,510
300 Supplies, Materials & Services	202,929	80,239	210,960	216,160
500 Equipment , Land & Structures	3,821	6,300		
600 Special Payments	12,088	7,000		
Total	582,779	506,959	645,220	662,760
100455 Planning-Commissions/Committees				
100 Personnel Services	2,446	3,340	3,360	3,360
300 Supplies, Materials & Services	5,014	8,270	7,000	7,000
Total	7,460	11,610	10,360	10,360
Total Community Development Department	1,200,316	1,273,700	1,553,425	1,547,070
<b>Police Department</b>				
101011 Animal Services				
100 Personnel Services	82,258	95,705	138,925	151,080
200 Utilities & Communication			2,500	2,500
300 Supplies, Materials & Services	28,249	22,075	28,475	28,475
400 Work for Others				
Total	110,507	117,780	169,900	182,055
101031 Police Administration				
100 Personnel Services	293,098	240,200	426,540	438,820
200 Utilities & Communication	58,618	44,000	67,000	67,000
300 Supplies, Materials & Services	470,056	473,963	467,400	467,400
400 Work for Others	81			
500 Equipment , Land & Structures				
Total	821,853	758,163	960,940	973,220
101032 Police Operations				
100 Personnel Services	4,261,203	4,404,920	4,439,680	4,597,565
300 Supplies, Materials & Services	1,166			
500 Equipment , Land & Structures				
600 Special Payments			5,000	5,000
Total	4,262,369	4,404,920	4,444,680	4,602,565
101033 Police Investigations				
100 Personnel Services	2,016,582	2,630,350	2,701,880	2,785,935
300 Supplies, Materials & Services	66			
500 Equipment , Land & Structures				
Total	2,016,648	2,630,350	2,701,880	2,785,935
101034 Police Partners' Volunteer Program				
200 Utilities & Communication				
300 Supplies, Materials & Services				
Total				
101035 Drug Suppression Grant				
100 Personnel Services	66,497	68,580	71,100	73,440
Total	66,497	68,580	71,100	73,440
101037 Cracnet				
100 Personnel Services	74,047	80,405	79,290	81,755

2001-03 FINANCIAL PLAN AND SUMMARY

Expenditures by Activity

		1999-2000	2000-01	2001-02	2002-03
		Actual	Revised Budget	Recommended Budget	Proposed Budget
	Total	74,047	80,405	79,290	81,755
101038	Cracnet-City Match				
100	Personnel Services				
	Total				
101041	Auxiliary Police				
200	Utilities & Communication				
300	Supplies, Materials & Services	4,647	7,500	7,500	7,500
	Total	4,647	7,500	7,500	7,500
101043	Cops Grant-Universal Hiring				
100	Personnel Services	350,761			
	Total	350,761			
101051	Special Investigation				
300	Supplies, Materials & Services	4,000	5,000	5,000	5,000
600	Special Payments				
	Total	4,000	5,000	5,000	5,000
	<b>Total Police Department</b>	<b>7,716,459</b>	<b>8,072,698</b>	<b>8,440,290</b>	<b>8,711,470</b>
<b>Fire Department</b>					
102011	Fire Administration				
100	Personnel Services	261,989	264,530	270,445	277,960
200	Utilities & Communication	8,888	7,750	16,300	16,300
300	Supplies, Materials & Services	31,987	26,300	28,800	28,800
	Total	314,511	298,580	315,545	323,060
102012	Emergency Services				
100	Personnel Services	2,632,694	2,886,280	3,256,035	3,520,705
200	Utilities & Communication	9,823	9,000	9,000	9,000
300	Supplies, Materials & Services	249,864	324,200	322,505	330,205
	Total	2,892,381	3,219,480	3,587,540	3,859,910
102013	Fire & Life Safety				
100	Personnel Services	198,948	212,795	218,965	224,365
200	Utilities & Communication	535	1,000	1,000	1,000
300	Supplies, Materials & Services	9,566	10,000	12,800	12,800
	Total	209,049	223,795	232,765	238,165
102015	Fire Training				
100	Personnel Services	99,011	147,920	174,815	177,355
200	Utilities & Communication				
300	Supplies, Materials & Services	30,929	32,430	34,230	34,230
500	Equipment, Land & Structures				
	Total	129,940	180,350	209,045	211,585
102016	Support Services				
100	Personnel Services	89,897	89,975	87,320	89,860
200	Utilities & Communication				
300	Supplies, Materials & Services	1,284	1,925	1,925	1,925
500	Equipment, Land & Structures				
	Total	91,181	91,900	89,245	91,785
	<b>Total Fire Department</b>	<b>3,637,062</b>	<b>4,014,105</b>	<b>4,434,140</b>	<b>4,724,505</b>
<b>Public Works Department</b>					
100200	Damage To Property				
300	Supplies, Materials & Services	17,757	26,500	26,500	26,500
500	Equipment, Land & Structures	2,800	1,000	1,000	1,000
	Total	20,557	27,500	27,500	27,500
100243	City Wide Utilities				
200	Utilities & Communication	756,424	754,860	871,855	947,655
300	Supplies, Materials & Services				
	Total	756,424	754,860	871,855	947,655
103011	P. W. Administration				
100	Personnel Services	261,038	291,420	302,110	310,500
200	Utilities & Communication	3,112	4,600	3,600	3,600
300	Supplies, Materials & Services	18,390	54,169	41,855	21,855
500	Equipment, Land & Structures	715			
	Total	283,255	350,189	347,565	335,955

**2001-03 FINANCIAL PLAN AND SUMMARY**
**Expenditures by Activity**

	1999-2000	2000-01	2001-02	2002-03
	Actual	Revised Budget	Recommended Budget	Proposed Budget
010.0-301.02 P. W. Labor Overhead				
100 Personnel Services				
Total				
103021 P. W. General Engineering				
100 Personnel Services	881,641	937,060	1,074,865	1,089,540
200 Utilities & Communication	833	2,600	2,600	2,600
300 Supplies, Materials & Services	151,787	89,192	115,265	115,265
500 Equipment , Land & Structures	10,523	213		
600 Special Payments	1,271	1,400	1,400	1,400
Total	1,046,055	1,030,465	1,194,130	1,208,805
103511 P. W. Facilities Maintenance				
100 Personnel Services	179,601	186,895	240,240	240,610
200 Utilities & Communication	8,849	1,785	1,645	1,645
300 Supplies, Materials & Services	236,190	268,480	297,470	297,470
400 Work for Others	6,000	6,000	6,000	6,000
500 Equipment , Land & Structures	2,018	5,300		
600 Special Payments	105			
Total	432,763	468,460	545,355	545,725
105011 P. W. Street Administration				
100 Personnel Services	117,596	112,870	183,455	206,375
200 Utilities & Communication	4,154	2,350	4,400	4,400
300 Supplies, Materials & Services	43,557	47,247	47,245	47,245
400 Work for Others	146			
500 Equipment , Land & Structures	12,845	10,375	4,500	4,500
Total	178,298	172,842	239,600	262,520
105012 Street Work For Others				
100 Personnel Services				
300 Supplies, Materials & Services	6,022	7,000	3,000	3,000
400 Work for Others				
500 Equipment , Land & Structures				
Total	6,022	7,000	3,000	3,000
105031 Street Maintenance				
100 Personnel Services	771,435	819,130	737,515	758,795
300 Supplies, Materials & Services	254,151	252,183	261,685	326,170
400 Work for Others	37,140	38,970	38,970	38,970
500 Equipment , Land & Structures	131,848	172,651	172,650	226,950
Total	1,194,672	1,282,934	1,210,820	1,350,885
105036 P. W. Tree Maintenance				
100 Personnel Services	67,312	60,005	48,710	49,920
300 Supplies, Materials & Services	48,012	33,100	33,100	33,100
400 Work for Others		200	200	200
500 Equipment , Land & Structures	49,590	50,000	50,000	50,000
Total	164,914	143,305	132,010	133,220
105037 P. W. Street Cleaning				
100 Personnel Services	172,113	191,480	229,080	233,855
300 Supplies, Materials & Services	67,611	54,406	165,430	217,805
400 Work for Others	634			
500 Equipment , Land & Structures				
Total	240,358	245,886	394,510	451,660
105041 P. W. Parking Lot Maintenance				
300 Supplies, Materials & Services	4,264	5,825	12,725	12,725
Total	4,264	5,825	12,725	12,725
105043 P.W. Graffiti Abatement				
100 Personnel Services	33,405	43,760	42,195	43,250
300 Supplies, Materials & Services	845	2,500	1,500	1,500
Total	34,250	46,260	43,695	44,750
105561 Fleet Services				
100 Personnel Services	501,090	581,010	556,480	566,835
200 Utilities & Communication	1,783	800	1,400	1,400
300 Supplies, Materials & Services	390,411	474,670	427,500	427,700
Total	904,967	1,060,480	990,380	1,000,935
Total Public Works Department	5,266,799	5,596,006	6,013,145	6,325,335

2001-03 FINANCIAL PLAN AND SUMMARY

Expenditures by Activity

	1999-2000	2000-01	2001-02	2002-03
	Actual	Revised Budget	Recommended Budget	Proposed Budget
<b>Recreation Department</b>				
107011 Recreation Administration				
100 Personnel Services	437,727	517,095	532,170	563,025
200 Utilities & Communication	11,507	7,820	5,600	5,600
300 Supplies, Materials & Services	91,518	72,836	103,585	103,585
500 Equipment, Land & Structures				
600 Special Payments				
Total	540,752	597,751	641,355	672,210
107012 Parks & Recreation Commission				
100 Personnel Services				
300 Supplies, Materials & Services	4,076	3,950	3,950	3,950
Total	4,076	3,950	3,950	3,950
107021 Recreation - Playgrounds				
100 Personnel Services	127,378	135,530	142,750	147,215
200 Utilities & Communication	2,840	1,800	1,800	1,800
300 Supplies, Materials & Services	33,462	38,100	35,750	35,750
Total	163,680	175,430	180,300	184,765
107022 Youth - Teen Sports				
100 Personnel Services	93,740	119,970	92,315	92,315
200 Utilities & Communication				
300 Supplies, Materials & Services	44,799	43,245	32,300	32,300
Total	138,539	163,215	124,615	124,615
107023 Misc Indoor/Outdoor Activities				
100 Personnel Services	10,744	10,855	2,620	2,620
200 Utilities & Communication	1,201	1,100	1,100	1,100
300 Supplies, Materials & Services	26,189	19,965	14,350	14,350
500 Equipment, Land & Structures				
Total	38,134	31,920	18,070	18,070
107024 Aquatics				
100 Personnel Services	65,025	66,370	74,610	75,695
200 Utilities & Communication	899	900	900	900
300 Supplies, Materials & Services	23,927	35,850	10,350	10,350
500 Equipment, Land & Structures				
Total	89,851	103,120	85,860	86,945
107025 Adult Sports				
100 Personnel Services	43,397	43,035	44,525	44,525
200 Utilities & Communication	871	700	700	700
300 Supplies, Materials & Services	10,489	9,605	4,550	4,550
Total	54,757	53,340	49,775	49,775
107028 LUSD Healthy Start				
100 Personnel Services	18,017	18,000		
200 Utilities & Communication				
300 Supplies, Materials & Services				
Total	18,017	18,000		
107029 Lawrence Heritage After School				
100 Personnel Services	57,491	11,267	133,390	
200 Utilities & Communication	408		940	
300 Supplies, Materials & Services	23,069	30,487	5,845	
Total	83,812	41,754	140,175	
107031 Lockford After School				
100 Personnel Services		39,864		
200 Utilities & Communication		300		
300 Supplies, Materials & Services		30,083		
Total		70,247		
107027 Concessions				
100 Personnel Services	23,727	22,920	22,920	22,920
300 Supplies, Materials & Services				
Total	23,727	22,920	22,920	22,920
<b>Total Recreation Department</b>	<b>1,155,345</b>	<b>1,281,647</b>	<b>1,267,020</b>	<b>1,163,250</b>

**2001-03 FINANCIAL PLAN AND SUMMARY**
**Expenditures by Activity**

	1999-2000	2000-01	2001-02	2002-03
	Actual	Revised Budget	Recommended Budget	Proposed Budget
<b>Parks Department</b>				
107511 Parks Administration				
100 Personnel Services	158,435	163,720	152,810	167,630
200 Utilities & Communication	1,261	1,450	1,200	1,200
300 Supplies, Materials & Services	17,120	15,650	15,250	15,250
Total	176,816	180,820	169,260	184,080
107521 Parks - Sports Facility Maintenance				
100 Personnel Services	358,549	355,060	346,570	404,050
200 Utilities & Communication	309			
300 Supplies, Materials & Services	51,603	58,000	58,965	58,965
400 Work for Others		1,000		
500 Equipment, Land & Structures				
Total	410,461	414,060	405,535	463,015
107522 Parks - Lodi Lake Park				
100 Personnel Services	124,222	75,305	128,295	132,935
200 Utilities & Communication				
300 Supplies, Materials & Services	43,100	36,457	43,960	43,960
400 Work for Others		500		
500 Equipment, Land & Structures				
600 Special Payments				
Total	167,322	112,262	172,255	176,895
107523 Parks - Other Parks				
100 Personnel Services	407,103	479,505	431,345	487,410
200 Utilities & Communication	1,565		2,450	2,450
300 Supplies, Materials & Services	112,605	112,342	103,050	103,050
400 Work for Others				
Total	521,273	591,847	536,845	592,910
107528 Park Programs				
100 Personnel Services	74,415	97,270	101,875	106,180
200 Utilities & Communication	273	340	200	200
300 Supplies, Materials & Services	13,255	18,249	8,900	8,900
400 Work for Others				
500 Equipment, Land & Structures	5,425	5,500	5,500	5,500
Total	93,368	121,359	116,475	120,780
107531 Parks - Equipment Maintenance				
100 Personnel Services	57,811	59,170	55,395	56,665
200 Utilities & Communication				
300 Supplies, Materials & Services	70,169	65,630	70,510	70,510
500 Equipment, Land & Structures				
Total	127,980	124,800	125,905	127,175
<b>Total Parks Department</b>	<b>1,497,220</b>	<b>1,545,148</b>	<b>1,526,275</b>	<b>1,664,855</b>
<b>Library Fund</b>				
210801 Library Administration				
100 Personnel Services	693,218	782,075	803,930	822,235
200 Utilities & Communication	76,099	78,500	6,550	6,550
300 Supplies, Materials & Services	252,766	275,913	280,290	280,290
500 Equipment, Land & Structures			9,800	
600 Special Payments		50,179		
Total	1,022,083	1,186,667	1,100,570	1,109,075
210805 GATES Library Initiative Grant				
300 Supplies, Materials & Services	573			
Total	16,136			
210808 Library Literacy Program				
100 Personnel Services			57,590	57,590
200 Utilities & Communication			2,000	2,000
300 Supplies, Materials & Services			12,530	12,530
600 Special Payments				
Total			74,265	74,265
210802 Library Board				
100 Personnel Services	561	625		
300 Supplies, Materials & Services	1,190	4,375	5,000	5,000
Total	1,751	5,000	5,000	5,000
<b>Total Library Fund</b>	<b>1,039,970</b>	<b>1,191,667</b>	<b>1,179,835</b>	<b>1,188,340</b>

2001-03 FINANCIAL PLAN AND SUMMARY

Expenditures by Activity

	1999-2000	2000-01	2001-02	2002-03
	Actual	Revised Budget	Recommended Budget	Proposed Budget
<b>Community Center</b>				
107013 Youth Commission				
100 Personnel Services	18,528	21,180	28,990	28,995
200 Utilities & Communication	725	725	725	725
300 Supplies, Materials & Services	21,042	13,000	19,680	19,680
400 Work for Others				
500 Equipment , Land & Structures			2,200	
Total	40,295	34,905	51,595	49,400
108026 Arts Specialty Classes				
200 Utilities & Communication	880	1,200	2,595	2,595
300 Supplies, Materials & Services	32,740	34,200	46,000	46,000
500 Equipment , Land & Structures	170			
Total	33,790	35,400	48,595	48,595
108027 Lodi Arts Commission				
100 Personnel Services	67,316	91,415	90,625	90,635
200 Utilities & Communication	2,477	2,385	2,295	2,295
300 Supplies, Materials & Services	13,569	10,475	12,425	12,425
500 Equipment , Land & Structures	1,783			
Total	85,145	104,275	105,345	105,355
108028 Lodi Arts Commission Grants				
300 Supplies, Materials & Services	2,200	10,200	1,500	1,500
600 Special Payments	50,830	53,230	75,000	75,000
Total	53,030	63,430	76,500	76,500
108041 Senior Citizens Commission				
200 Utilities & Communication	180	300	300	300
300 Supplies, Materials & Services		1,100	1,100	1,100
Total	180	1,400	1,400	1,400
108042 Senior Information & Referral				
100 Personnel Services	62,464	61,770	66,800	68,020
200 Utilities & Communication	1,680	2,800	2,800	2,800
300 Supplies, Materials & Services	2,243	5,150	5,050	5,050
Total	66,387	69,720	74,650	75,870
108043 Hutchins Street Square Pool				
100 Personnel Services	62,125	62,065	92,360	93,555
200 Utilities & Communication	50			
300 Supplies, Materials & Services	6,242	2,550	6,050	5,050
500 Equipment , Land & Structures	3,253	5,000	2,200	2,200
Total	71,670	69,615	100,610	100,805
108403 Community Center Administration				
100 Personnel Services	168,823	181,830	186,275	191,210
200 Utilities & Communication	22,382	8,000	25,000	24,000
300 Supplies, Materials & Services	29,826	28,025	34,265	34,265
500 Equipment , Land & Structures		5,000		
Total	221,031	222,855	245,540	249,475
108404 Performing Art Center				
100 Personnel Services		14,400	52,385	56,910
200 Utilities & Communication				
300 Supplies, Materials & Services		8,587	5,455	5,455
500 Equipment , Land & Structures				
Total		22,987	57,840	62,365
108525 Hutchins Street Square Maintenance				
100 Personnel Services	135,667	176,520	166,660	166,660
200 Utilities & Communication	642	300	300	300
300 Supplies, Materials & Services	169,466	170,365	184,405	184,405
400 Work for Others				
500 Equipment , Land & Structures		10,000		
Total	305,775	357,185	351,365	351,365
Total Community Center	877,303	981,772	1,113,440	1,121,130
TOTAL GOVERNMENT GENERAL	27,281,524	29,652,948	31,309,110	32,254,805

# 2001-03 FINANCIAL PLAN AND SUMMARY

## Expenditures by Activity

	1999-2000	2000-01	2001-02	2002-03
	Actual	Revised Budget	Recommended Budget	Proposed Budget

## SPECIAL REVENUE

023.0-103.01 Asset Forfeiture-Doj Exps				
300 Supplies, Materials & Services	76,762			
Total	84,496			
032.0-525.81 Evergreen Dr Storm Drain				
500 Equipment , Land & Structures	4,062,324			
Total	4,062,324			
Total	526,816	951,000	866,389	866,389
Total	4,673,636	951,000	866,389	866,389
Community Development Department				
Total	30,743			
Total Community Development Department	30,743			
TOTAL SPECIAL REVENUE	4,704,379	951,000	866,389	866,389

## DEBT SERVICE

420031 95 Cop Interest & Redemption				
600 Special Payments	429,307	430,735	428,410	424,075
Total	429,307	430,735	428,410	424,075
430031 96 Cop Interest & Redemption				
600 Special Payments	853,045	853,010	846,795	843,820
Total	853,045	853,010	846,795	843,820
Total Public Works Department	1,282,352	1,283,745	1,275,205	1,267,895
TOTAL DEBT SERVICE	1,282,352	1,283,745	1,275,205	1,267,895

## CAPITAL PROJECTS

1201 Equipment Replacement Fund			63,000	
1211-1218			63,000	
Total			63,000	
700 700 Capital Projects	1,816,365			
Total	1,816,365			
Total	2,342,214		63,000	
Library Fund				
Total Library Fund				
TOTAL CAPITAL PROJECTS	2,342,214		63,000	

## ENTERPRISE

Sewer Capital projects				
300 Supplies, Materials & Services				
500 Equipment , Land & Structures	635,736			
Total	635,736			
CAPITAL PROJEC	3,510,294			
Total	4,146,030			
Finance Department				
017.0-030.01 Bonded Debt-Interest - Sewer				
300 Supplies, Materials & Services	2,085			
600 Special Payments	701,241	692,981	684,280	675,130
Total	703,326	692,981	684,280	675,130
017.2-030.01 Bond Debt Service-Principal				
600 Special Payments				
Total				
018.0-060.01 Water Loan-Interest & Fees				
600 Special Payments	101,827	101,827	94,140	89,540
Total	101,827	101,827	94,140	89,540
Total Finance Department	805,153	794,808	778,420	764,670

**2001-03 FINANCIAL PLAN AND SUMMARY**

**Expenditures by Activity**

	1999-2000	2000-01	2001-02	2002-03
	Actual	Revised Budget	Recommended Budget	Proposed Budget
<b>Public Works Department</b>				
125051 Dial-A-Ride Transit				
100 Personnel Services				
200 Utilities & Communication	6,875	14,105	150	150
300 Supplies, Materials & Services	851,177	739,605	806,350	847,100
Total	858,519	753,710	806,500	847,250
125052 Grapeline Fixed Route System				
100 Personnel Services				
200 Utilities & Communication	9,629			
300 Supplies, Materials & Services	740,850	667,350	644,100	668,485
400 Work for Others	345			
500 Equipment, Land & Structures	73			
600 Special Payments				
Total	750,897	667,350	644,100	668,485
125053 Transit Administration				
100 Personnel Services	71,322	78,065	119,745	121,600
200 Utilities & Communication	9,623	785	24,200	23,650
300 Supplies, Materials & Services	19,953	16,900	64,000	77,000
500 Equipment, Land & Structures				
Total	100,898	95,750	207,945	222,250
125.2-561.10 Transit Planning & Technical 95/96				
300 Supplies, Materials & Services				
400 Work for Others				
500 Equipment, Land & Structures				
600 Special Payments				
700 700 Capital Projects	2,070,386			
Total	2,070,386			
<b>Total Public Works Department</b>	<b>3,780,700</b>	<b>1,516,810</b>	<b>1,658,545</b>	<b>1,737,985</b>
<b>Public Works - Wastewater</b>				
170152 Damage To Property - Sewer				
200 Utilities & Communication				
300 Supplies, Materials & Services	1,267	8,686	8,000	8,000
600 Special Payments	(3,654)			
Total	(1,999)	8,686	8,000	8,000
170401 Sewer Administration				
100 Personnel Services	93,444	159,095	233,065	233,940
200 Utilities & Communication	2,261	2,590	3,350	3,350
300 Supplies, Materials & Services	73,856	71,107	66,150	66,150
800 Donations			4,900	4,900
900 900 Other				
Total	169,561	236,092	307,465	308,340
170403 Plant Maintenance				
100 Personnel Services	835,185	849,650	797,410	820,205
200 Utilities & Communication	336,203	362,520	328,750	328,750
300 Supplies, Materials & Services	311,096	309,680	338,640	338,460
400 Work for Others	86,580	103,730	88,730	90,000
500 Equipment, Land & Structures	11,653	9,047	11,500	11,000
600 Special Payments	19,184	42,080	19,580	19,580
Total	1,599,901	1,676,707	1,584,610	1,607,995
170404 Sanitary System Maintenance				
100 Personnel Services	349,669	305,440	378,460	386,030
200 Utilities & Communication	16,038	17,050	17,200	17,200
300 Supplies, Materials & Services	29,595	26,800	22,600	22,600
400 Work for Others	3,100		3,890	3,890
500 Equipment, Land & Structures	4,989			
Total	403,391	349,290	422,150	429,720
170413 Supplement Environ Program				
100 Personnel Services		6,400	7,000	
200 Utilities & Communication				
300 Supplies, Materials & Services		19,600	6,000	
Total		26,000	13,000	

2001-03 FINANCIAL PLAN AND SUMMARY

Expenditures by Activity

	1999-2000	2000-01	2001-02	2002-03
	Actual	Revised Budget	Recommended Budget	Proposed Budget
170442 Industrial System Maintenance				
100 Personnel Services	617	4,840	5,840	5,955
200 Utilities & Communication	5,997	4,475	6,325	6,325
300 Supplies, Materials & Services	647	3,200	2,500	2,500
400 Work for Others	1,075	1,100	1,075	1,075
Total	8,336	13,615	15,740	15,855
170405 Storm System Maintenance				
100 Personnel Services	75,916	107,925	99,040	101,430
200 Utilities & Communication	4,669	26,100	26,600	26,600
300 Supplies, Materials & Services	10,800	26,050	27,500	27,500
400 Work for Others	6,324	6,200	6,575	6,775
500 Equipment, Land & Structures	6,969	26,500	26,500	26,500
600 Special Payments	61,009	63,295	115,060	67,470
Total	165,687	256,070	301,275	256,275
170472 In Lieu Taxes				
600 Special Payments	790,000	789,210	774,950	774,950
Total	790,000	789,210	774,950	774,950
Total Public Works - Wastewater	3,134,877	3,355,670	3,427,190	3,401,135
Public Works - Water				
180152 Damage To City Property - Water				
300 Supplies, Materials & Services	29,659			
600 Special Payments	22,809	12,000	12,000	12,000
Total	62,296	12,000	12,000	12,000
180451 Water Administration				
100 Personnel Services	101,425	158,465	233,065	233,940
200 Utilities & Communication	2,346	2,840	3,700	3,700
300 Supplies, Materials & Services	74,737	80,887	80,645	80,645
400 Work for Others				
500 Equipment, Land & Structures		3,300		
600 Special Payments	18,944	65,150	49,150	49,150
Total	197,452	310,642	366,560	367,435
180413 Water Conservation Program				
100 Personnel Services	58,405	66,100	72,375	73,825
200 Utilities & Communication	487	1,000	975	975
300 Supplies, Materials & Services	2,193	4,225	4,475	4,475
600 Special Payments	500	500	500	500
Total	61,585	71,825	78,325	79,775
180453 Production - Water				
100 Personnel Services	46,269	42,650	63,145	64,410
200 Utilities & Communication	692,891	709,880	715,080	715,080
300 Supplies, Materials & Services	52,325	75,810	70,750	70,750
400 Work for Others	34,698	137,530	137,530	137,530
500 Equipment, Land & Structures		500		
600 Special Payments	269	1,240	1,230	1,230
Total	826,452	967,610	987,735	989,000
180454 Dbcip Monitoring Program				
100 Personnel Services	29,672	104,150	132,850	135,225
200 Utilities & Communication	187	300	250	250
300 Supplies, Materials & Services	14,527	174,400	96,800	96,800
Total	44,386	278,850	229,900	232,275
180455 Pee-Tee Investigations				
100 Personnel Services		26,550		
200 Utilities & Communication		200		
300 Supplies, Materials & Services		100,000		
Total		126,750		
180456 Distribution - Water				
100 Personnel Services	401,825	354,540	363,005	370,265
200 Utilities & Communication	4			
300 Supplies, Materials & Services	46,019	26,350	39,850	39,850

2001-03 FINANCIAL PLAN AND SUMMARY

Expenditures by Activity

		1999-2000	2000-01	2001-02	2002-03
		Actual	Revised Budget	Recommended Budget	Proposed Budget
500 Equipment , Land & Structures	Total	447,915	380,890	402,855	410,115
180457 Fire Hydrants - Water					
100 Personnel Services		12,272	14,020	9,715	9,715
300 Supplies, Materials & Services		2,241	6,150	2,000	2,000
	Total	14,513	20,170	11,715	11,715
183453 Water PCE/TCE					
100 Personnel Services		15,813	27,460	31,095	31,715
300 Supplies, Materials & Services		1,844,131	698,000	3,500	3,500
	Total	1,860,485	725,660	35,395	36,015
180458 In Lieu Taxes					
600 Special Payments		564,000	564,000	603,095	603,095
	Total	564,000	564,000	603,095	603,095
<b>Total Public Works - Water</b>		<b>4,079,084</b>	<b>3,458,397</b>	<b>2,727,580</b>	<b>2,741,425</b>
<b>Electric Utility</b>					
160601 Policy, Legislative & Regulatory					
100 Personnel Services		221,123	224,660	248,410	254,650
200 Utilities & Communication		36,662	55,500	56,100	60,600
300 Supplies, Materials & Services		407,424	660,738	649,270	664,930
500 Equipment , Land & Structures		420	5,500	6,100	5,675
600 Special Payments		77,644	75,250	80,000	80,000
	Total	743,273	1,021,648	1,039,880	1,065,855
160602 Electric Const & Maint-Supervision					
100 Personnel Services		472,955	551,435	735,830	806,065
200 Utilities & Communication		6,943	6,875	7,625	7,825
300 Supplies, Materials & Services		27,062	140,200	57,280	57,945
400 Work for Others		244	100		
500 Equipment , Land & Structures		1,589		1,000	1,000
	Total	508,793	698,610	801,735	872,835
160603 Business Planning & Marketing					
100 Personnel Services		212,667	247,345	270,555	277,285
200 Utilities & Communication		1,312	1,100	2,200	2,200
300 Supplies, Materials & Services		6,858	100,892	71,380	71,380
500 Equipment , Land & Structures		5,639	5,500	3,500	
600 Special Payments		47,951	50,000		
	Total	274,427	404,837	347,635	350,865
160606 Electrical Services					
100 Personnel Services		117,471	95,210	94,780	97,140
200 Utilities & Communication		1,830	1,455	1,450	1,450
300 Supplies, Materials & Services		8,950	52,189	135,165	49,215
500 Equipment , Land & Structures			10,000		23,000
	Total	128,251	158,854	231,395	170,805
160611 Electric Engineering & Oper Super					
100 Personnel Services		108,834	148,715	146,730	135,200
200 Utilities & Communication		242	225	330	330
300 Supplies, Materials & Services		2,395	4,725	6,650	6,800
500 Equipment , Land & Structures		10,387	12,500	10,000	
	Total	121,858	166,165	163,710	142,330
160612 Engineering					
100 Personnel Services		443,517	435,455	502,890	517,765
200 Utilities & Communication		461	2,109	2,685	2,735
300 Supplies, Materials & Services		15,610	18,298	26,135	23,795
500 Equipment , Land & Structures		2,942	96		
	Total	462,530	455,958	531,710	544,295
160613 Meter Maintenance					
100 Personnel Services		148,971	110,010	101,055	104,375
200 Utilities & Communication		1,610	6,375	4,660	5,955
300 Supplies, Materials & Services		16,777	25,058	18,390	18,530
500 Equipment , Land & Structures			929		
	Total	167,358	142,372	124,105	128,860
160622 Customer Service Maintenance					
100 Personnel Services		99,565	120,945	117,495	120,525

2001-03 FINANCIAL PLAN AND SUMMARY

Expenditures by Activity

		1999-2000	2000-01	2001-02	2002-03
		Actual	Revised Budget	Recommended Budget	Proposed Budget
200 Utilities & Communication					
300 Supplies, Materials & Services		589	3,570	2,870	2,870
500 Equipment, Land & Structures		3,713		2,900	3,025
Total		103,867	124,515	123,265	126,420
160623 Power Quality					
100 Personnel Services		561	3,720	2,840	2,695
300 Supplies, Materials & Services			7,050	7,440	7,460
Total		561	10,770	10,280	10,155
160624 Electrical Miscellaneous					
100 Personnel Services		38,092	80,275	62,130	63,990
200 Utilities & Communication					
300 Supplies, Materials & Services		464	4,325	1,850	1,850
500 Equipment, Land & Structures		17,155	15,000	15,500	16,100
Total		55,711	99,600	79,480	81,940
160625 Electric Systems-Other Depart					
100 Personnel Services		145,214	174,010	136,675	140,650
300 Supplies, Materials & Services			810	650	650
Total		145,214	174,830	137,325	141,300
160626 Util Syst Contr Dispatch-Other Dpt					
100 Personnel Services		124,804	114,610	128,250	132,065
600 Special Payments					
Total		124,804	114,610	128,250	132,065
160632 Dusk-To-Dawn Lighting					
100 Personnel Services		417	295	275	285
300 Supplies, Materials & Services			25	25	25
500 Equipment, Land & Structures		77	400	400	445
Total		494	720	700	755
160633 Street Light Maintenance					
100 Personnel Services		42,937	41,905	39,700	40,890
200 Utilities & Communication		383,830	410,685	410,685	430,025
300 Supplies, Materials & Services		1,873	875	1,250	1,335
500 Equipment, Land & Structures		48,600	75,915	37,950	38,150
Total		477,240	529,380	489,585	510,400
160642 Bulk Power Purchase					
800 800 Bulk Power Purchase		27,722,088	26,051,000	30,551,000	30,551,000
Total		27,722,088	26,051,000	30,551,000	30,551,000
160649 Hazardous Material Handling (Peb)					
100 Personnel Services			2,535	1,470	1,515
200 Utilities & Communication					
300 Supplies, Materials & Services		5,479	3,490	6,950	7,170
500 Equipment, Land & Structures			3,225		
600 Special Payments					
Total		5,479	9,250	8,420	8,685
160650 System Maintenance-Overhead					
100 Personnel Services		313,095	268,575	327,570	333,255
200 Utilities & Communication		25	150	150	150
300 Supplies, Materials & Services		84,766	109,547	184,370	187,980
500 Equipment, Land & Structures		83,390	58,300	89,535	91,300
600 Special Payments					
Total		481,276	436,572	601,675	612,745
160651 System Maintenance-Underground					
100 Personnel Services		161,603	239,800	228,220	232,635
200 Utilities & Communication		75	50	100	100
300 Supplies, Materials & Services		39,990	23,023	56,820	58,125
400 Work for Others		70			
500 Equipment, Land & Structures		130,298	11,050	65,400	67,650
Total		332,036	273,923	350,540	358,510
160652 Substation Maintenance					
100 Personnel Services		150,822	132,340	152,805	157,370
200 Utilities & Communication		2,120	600	2,600	2,700

**2001-03 FINANCIAL PLAN AND SUMMARY**

**Expenditures by Activity**

		1999-2000	2000-01	2001-02	2002-03
		Actual	Revised Budget	Recommended Budget	Proposed Budget
300 Supplies, Materials & Services		29,481	79,800	63,785	48,095
500 Equipment, Land & Structures		509	12,300	1,550	1,585
Total		182,932	225,040	220,740	209,750
160653 Utility System Control & Dispatch					
100 Personnel Services		281,703	296,935	352,420	362,530
200 Utilities & Communication		9,536	11,075	11,075	11,075
300 Supplies, Materials & Services		14,723	12,885	15,430	15,430
500 Equipment, Land & Structures		892			
Total		306,854	320,895	378,925	389,035
160654 Tree Trimming					
300 Supplies, Materials & Services		297,333	372,660	422,960	482,350
Total		297,333	372,660	422,960	482,350
160655 In Lieu Taxes					
600 Special Payments		4,367,000	4,360,975	4,637,165	4,637,165
Total		4,367,000	4,360,975	4,637,165	4,637,165
1611201 Elec - System Equipment Purchases					
300 Supplies, Materials & Services				305,000	
500 Equipment, Land & Structures					
164604 Public Benefits Program					
100 Personnel Services		144,608	162,330	94,845	97,065
200 Utilities & Communication		1,594	5,000	5,000	5,000
300 Supplies, Materials & Services		118,984	218,671	146,000	171,000
500 Equipment, Land & Structures		7,610	746,280	25,000	15,000
600 Special Payments		264,299			
Total		537,095	1,132,281	575,845	288,065
164605 Public Benefits Program		441,124		525,000	550,000
164607 Public Benefits Program		10,904	10,500	22,000	22,000
164608 Public Benefits Program				225,000	50,000
164606 Public Benefits Program		17,767	50,000	50,000	50,000
500 Equipment, Land & Structures					
600 Special Payments					
Total		469,795	60,500	822,000	672,000
Total Electric Utility		38,016,269	37,345,965	42,778,325	42,488,185
TOTAL ENTERPRISE		53,962,113	46,471,650	51,370,060	51,133,400
<b>INTERNAL SERVICE</b>					
<b>Human Resources</b>					
300202 General Liability					
300 Supplies, Materials & Services		378,763	262,188	495,520	645,270
600 Special Payments		5,072	149,150	5,000	5,000
Total		383,835	411,338	500,520	650,270
301201 Other Insurance					
600 Special Payments		24,590	46,575	70,515	70,515
Total		31,265	46,575	70,515	70,515
Total General Liability and Other insurance		415,100	457,913	571,035	720,785
<b>Human Resources</b>					
270201 Benefits Administration					
300 Supplies, Materials & Services		42,997	49,250	72,710	72,710
Total		42,997	49,250	72,710	72,710
270204 Medical Care					
100 Personnel Services					
200 Utilities & Communication					
300 Supplies, Materials & Services		1,783,881	1,582,970	2,217,600	2,217,600
Total		1,783,881	1,582,970	2,217,600	2,217,600
270205 Retiree Medical Care					
300 Supplies, Materials & Services		299,208	312,000	312,000	312,000
Total		299,208	312,000	312,000	312,000
270206 Medical Co-Pay Reimbursement					
300 Supplies, Materials & Services		1,511	1,500	1,500	1,500
Total		1,511	1,500	1,500	1,500

**2001-03 FINANCIAL PLAN AND SUMMARY**

**Expenditures by Activity**

		1999-2000	2000-01	2001-02	2002-03
		Actual	Revised Budget	Recommended Budget	Proposed Budget
270207	Dental Insurance				
300	Supplies, Materials & Services	318,269	310,930	336,835	336,835
	Total	318,269	310,930	336,835	336,835
270208	Vision Care				
300	Supplies, Materials & Services	74,748	71,173	77,950	77,950
	Total	74,748	71,173	77,950	77,950
270209	Chiropractic Expense				
300	Supplies, Materials & Services	35,510	39,880	40,655	40,655
	Total	35,510	39,880	40,655	40,655
270210	Employee Assistance Program				
600	Special Payments	11,700	10,800	11,040	11,040
	Total	11,700	10,800	11,040	11,040
270211	Life Insurance				
600	Special Payments	31,049	30,050	38,205	38,205
	Total	31,049	30,050	38,205	38,205
270212	Accidental Death Insurance				
600	Special Payments	25,455	11,557	7,135	7,135
	Total	25,455	11,557	7,135	7,135
270213	Unemployment Insurance				
600	Special Payments	31,754	46,475	41,405	41,405
	Total	31,754	46,475	41,405	41,405
270214	Long Term Disability				
600	Special Payments	58,827	113,300	75,000	75,000
	Total	58,827	113,300	75,000	75,000
270215	Employee Recognition				
300	Supplies, Materials & Services	357		10,000	10,000
600	Special Payments	14,334	14,700	22,400	22,400
	Total	14,691	14,700	32,400	32,400
270216	Flexible Spending Account				
600	Special Payments	2,375	2,400	2,450	2,450
	Total	2,375	2,400	2,450	2,450
310202	Workers Compensation Charges				
300	Supplies, Materials & Services	72,454	104,370	76,140	76,140
600	Special Payments	786,987	659,590	760,620	760,620
	Total	859,441	763,960	836,760	836,760
	Total Benefits and Worker's Comp	3,591,416	3,360,945	4,103,645	4,103,645
	TOTAL INTERNAL SERVICE	4,006,516	3,818,858	4,674,680	4,824,430
REDEVELOPMENT AGENCY					
130101	Redevelopment Agency				
100	Personnel Services	880		2,250	3,000
200	Utilities & Communication				
300	Supplies, Materials & Services	37,271		8,445	8,355
600	Special Payments				
	Total	38,151		10,695	11,355
EXPENDABLE TRUST					
212	Private Sector trust	50,000			
500	Equipment , Land & Structures				
	Total	50,000			
	Total	50,000			
	TOTAL EXPENDABLE TRUST	50,000			
AGENCY					
Finance Department					
050.1-030.01	Lcr Assessment 95-1				
600	Special Payments	218,503			
	Total	218,503			
	Total Finance Department	218,503			
	TOTAL AGENCY	218,503			
	GRAND TOTAL	93,885,752	82,178,201	89,576,251	90,365,388

**2001-03 Financial Plan and Budget****SIGNIFICANT EXPENDITURE REQUEST AND STAFFING CHANGE**

**ACTIVITY:** Parks Program Specialist  
**REQUEST TITLE:** Part Time Docent Coordinator/Naturalist

**REQUEST SUMMARY**

Hire a part-time Docent Coordinator / Naturalist. This position would allow a minimum of 10 hours to a maximum of 30 per week (not to exceed 990 annual hours) depending on seasonal operations at a hourly rate of \$11.64.

**PRIMARY OBJECTIVE**

This position would assist in the development and implementation of the Lodi Lake Environmental and Natural Resources educational programs. Duties would include recruiting and training voluntary Docents, scheduling guest speakers for required meetings, soliciting interest for programs from community groups and schools and coordinating and interpreting nature area tours and Discovery Center exhibits. This position would assist in the development and publication of flyers, brochures and visitor attendance records.

**SUMMARY OF FACTORS DRIVING THE REQUEST FOR CHANGE**

As our documented records show interest of the Lodi Lake Park continues to steadily increase (see attachment). The need for an Environmental and Natural Resources educational program coordinator is essential for future development of the Lodi Lake Nature Area Docent program. This position will assist in our efforts to educate present and future generations regarding our park system gem facility of "Lodi Lake Park".

**ALTERNATIVES**

Continue to operate the Discovery Center and Docents program utilizing existing staff resources and volunteers.

COST SUMMARY	2001-02	2002-03
Additional Costs		
Staffing	\$12,000	\$12,600
Supplies, Materials, Services	\$3000	\$3000
Minor Equipment		
Total	\$15,000	\$15,600

City of Lodi  
Account Analysis - 100117  
FY 2001

Object code	Date	Budget	Actual	Description
7300		3,496.00		
7301	02/14/01		10.00	Duncan Press business cards printing
	03/15/01		32.25	Duncan Press business cards printing
			<u>42.25</u>	
7314	08/17/00		25.00	Lodi Grape Fest & Harvest Fair President's Dinner-08/18/00
	08/29/00		25.00	Retirement Party for Ron Williamson-08/25/00
	09/14/00		35.00	Lodi Boys & Girls Club Hall of Fame Dinner-09/23/00
	09/30/00		50.00	Salvation Army Annual Dinner-09/11/00
	10/19/00		15.00	Lodi Chamber of Commerce State of City Breakfast-10/20/00
	01/05/01		35.00	Lodi District Chamber of Commerce Annual Dinner-01/05/01
	01/25/01		21.56	League of CA Cities Dinner
			<u>206.56</u>	
7315	08/24/00	5,000.00	100.00	NCPA Conference-Monterey
	08/31/00		437.80	F& M-Hotel Pacific Monterey, NCPA Conference 07/30/00
	11/22/00		159.00	Hyatt Hotel, Monterey 09/28/00
	01/11/01		261.00	Airfare NLC Conference, Washington, DC 03/09-03/13/01
	02/08/01		261.00	Airfare APPA Legislative Rally, Washington, DC 02/04-02/7/01
	02/08/01		30.00	CMUA CA breakfast, Washington, DC 02/05/01
	02/15/01		292.00	Airfare APPA Legislative Rally, Washington, DC 2/2-2/9/01 (dates changed)
	02/15/01		360.00	NLC Registration fees
	03/15/01		166.44	Washington, DC APPA Rally
	04/12/01		1,403.58	F & M-Embassy Row Hilton Washington, DC
			<u>3,470.82</u>	
7399	11/15/00		164.00	City Store charges Sep & Oct 00
			<u>164.00</u>	
<b>Total</b>		<b>8,496.00</b>	<b>3,883.63</b>	

**COPY**

City of Lodi  
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	01/25/01		21.56	League of CA Cities Dinner
			<u>206.56</u>	
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	08/31/00		437.80	F & M-Hotel Pacific Monterey, NCPA Conference 07/30/00
	11/22/00		159.00	Hyatt Hotel, Monterey 09/28/00
	01/11/01		261.00	Airfare NLC Conference, Washington, DC 03/09-03/13/01
	02/08/01		261.00	Airfare APPA Legislative Rally, Washington, DC 02/04-02/7/01
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			<u>164.00</u>	
<b>Total</b>		<b>8,496.00</b>	<b>3,883.63</b>	

## Mayor's & Council Member's Weekly Calendar

### WEEK OF JUNE 5, 2001

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Tuesday, June 5, 2001

- 7:00 a.m.            Shirtsleeve Session  
                         1.    Review of proposed 2001/03 Financial Plan and Budget
- 12 Noon             Nakanishi. 2001 San Joaquin Fair Kick-Off Luncheon, Winners Gaming and Sports Emporium, San Joaquin Fairgrounds, Stockton.
- 3:00 p.m.            Land. Tour for future Gubernatorial Candidate of Police and Electric Utility Departments.
- 

Wednesday, June 6, 2001

- 11:30 a.m.          Nakanishi. Central Valley Association of Realtors "Legislative Day Luncheon," Sterling Hotel Banquet Room, Sacramento.
- 7:00 p.m.            Council Meeting:  
                         4 Closed Session items (NOTE: 5:30 p.m.)  
                         7 Presentations  
                         29 Consent Calendar items  
                         2 Public Hearings  
                         7 Regular Calendar items  
                         One Ordinance
- 

Thursday, June 7, 2001

- 5:30 p.m.            Nakanishi and Land. Private unveiling of the Restored Lodi Arch Bear, Bank of the West, Downtown Lodi.
- 

Friday, June 8, 2001

- 10:00 a.m.          Kids and Critters Golf Classic benefit for Mary Graham Children's Shelter, Micke Grove Golf Links.
- 6:00 - 7:45 p.m.    Special Olympics of Northern California 2001 Summer Games VIP Reception, Applebee's of Stockton.
- 

Saturday, June 9, 2001

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Sunday, June 10, 2001

- 12:00 - 4:00 p.m. Nakanishi. 5<sup>th</sup> Annual Race Unity Day Picnic, Hale Park.
- 2:00 p.m.            Nakanishi. Eagle Court of Honor for Steven Lauchland, Boy Scout Troop 224, Lodi JACL Hall.
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Monday, June 11, 2001

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Disclaimer: This calendar contains only information that was provided to the City Clerk's office

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